

**Procedure for license procedure (By contractors) under Interstate Migrant Workmen Act Registration**

|                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                       |
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| Who can apply for the services                                     | Contractor                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Name of the Labour Welfare Act enforced                            | Inter-State Migrant Workmen (Regulation of Employment and Conditions of Service) Act 1979                                                                                                                                                                                                                                                                                                                                             |
| Beneficiary of the Act                                             | Migrant Workers from Other States                                                                                                                                                                                                                                                                                                                                                                                                     |
| Applicability                                                      | Contractors employing 5 or more migrant workmen                                                                                                                                                                                                                                                                                                                                                                                       |
| Persons to be approached for the benefits available under the Act. | Additional Director-ISH, Joint Director-ISH, Deputy Director-ISH, Assistant Director-ISH                                                                                                                                                                                                                                                                                                                                              |
| Documents to be submitted                                          | The Contractor employing migrant workmen has to apply for license as per Rule 7 in Form IV or Form V along with the prescribed fees and security Deposit to the concerned Deputy Director-ISH. through online portal.<br>Document to be sent to the Deputy Director-ISH<br>1. Copy of Contractor license issued by concerned authority for recruitment of migrant workmen in home state<br>2. Form No VI issued by principal employer |
| Orders issuing officer                                             | Deputy Director-ISH                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Official to be contacted in case of grievances                     | Director of Industrial Safety and Health, Additional Director-ISH, Joint Director-ISH                                                                                                                                                                                                                                                                                                                                                 |

**Procedure**

Step 1: Contractor shall log in into <https://dish.tn.gov.in/DISH/LoginAction.htm> with their user Id and Password

Step 2: Contractor shall select the Factory for which the license to be obtained

Step 3: Go to Select services – “Application for Interstate Migrant Workmen Act initial license”

Step 4: Provide the below particulars of the Contractor Establishment

Contractors Details

- Nature of Work
- Number of Migrant Workmen
- Date of commencement and completion
- Other particulars of Contractor / Establishment
- Particulars of previous contract work

Step 5: Verify the below particulars

- Factory Details
- Occupier Details
- Manager Details

Step 6: On completion of the above steps kindly navigate to Interstate migrant Workmen Act initial license fee details

Step 7: Go to online payment (License fees details)

Step 8: Go to Interstate migrant Workmen Act security deposit details

Step 9: Online payment of Security Deposit

Step 10: Once Form is submitted the same will be sent to the concerned Joint Director

Step 11: Deputy Director receives the online application and assigns current number

Step 12: Verification of Online Application by Deputy Director

Step 13: Approval is made online once the application details are found to be correct

Step 14: Joint Director shall finalize registration certificate details

Step 15: Joint Director shall allot license number

Step 16: Online Issue of Interstate migrant Workmen Act initial license by Deputy Director

**Process Flow:**

